**GUIDELINES: Marquette University Way Klingler Fellowship Application**

*The* ***Way Klingler Fellowship*** *is intended to advance the research of Marquette tenured faculty. The Committee on Research has again this year adapted the program to best support the goals of this program and provide flexibility to help meet the current needs of the campus research community.*

*Way Klingler Science/Engineering Fellows will be supported for two years with grants of* ***$25,000*** *or* ***$50,000*** *per year.**Way Klingler Humanities/Social Sciences Fellows will be supported for two years with grants of* ***$10,000*** *or* ***$20,000*** *per year****.*** *Funds are available to support up to a total of $100,000 each year in the Sciences and Engineering and up to $40,000 total in the Humanities and Social Sciences category for these two-year awards. Budget options are summarized in Table 1 below.*

**Table 1 2025-27 Way Klingler Fellowship Award Budget Options**

|  |  |  |
| --- | --- | --- |
|  | Year one budget | Year two budget |
| STEM option A | $50,000 | $50,000 |
| STEM option B | $25,000 | $25,000 |
| Humanities/social science option A | $20,000 | $20,000 |
| Humanities/social science option B | $10,000 | $10,000 |

Applications must indicate for which of the awards (sciences or humanities, and option A or option B) the faculty member is applying.

**Candidate Eligibility**

* Full-time regular faculty with tenure at the associate or full professor rank.
* Have a record of sustained scholarly activity.
* Recipients who received 1-year Fellowships are eligible to apply again at any time.
* Recipients of the 2-year Fellowships will be eligible for consideration again 6 years after their original award date.
* Recipients of 3-year Fellowships (awarded at the 2020 or prior Distinguished Scholars Reception) are not eligible to apply until 10 years after their original award date.

**Key Selection Criteria**

* Strength of the research record
* Significance of the research
* Potential for major impact of the award
* The Committee will consider current and prior funding when making decisions, although it also will consider how this fellowship will advance specific research programs.

Each application must be sent forward from the college/school with a letter of support from the candidate’s dean.

**Award**

Funds may be used, subject to university policies and procedures, for stipends for graduate assistants and salary for other personnel, for non-personnel operating expenses, for capital expenses, and for the fellow’s summer salary and fringes. Fellows may use funds for a partial teaching release, *pending dean’s approval*. Funds may not be used for tuition of graduate assistants or for replacement of administrative expenses. Operating funds are to be expended within the fiscal year, unless spent for capital equipment. Should the awardees leave the University during the award period, funding will be terminated.

**Reports**

Annual reports of research progress and finances shall be submitted to the Office of the Provost annually by July 1. Financial reports will include expense details and rationale for departure from original budget. Reports of research programs will include a narrative of the use of award funds and the significance in advancing the fellow’s research program as well as any scholarly achievements such as publications or grants.

**COVER PAGE**

Deans submit applications by **Tuesday, January 14, 2025**. Individuals selected will be notified after February 12th, 2025, with funds available July 1, 2025. (*Please check with your dean’s office to confirm the college application deadline*.)

The completed application (including the dean’s support letter) should be submitted electronically by the Dean of the College or School to the attention of the *Committee on Research* at: melody.baker@marquette.edu  **by January 14, 2025**.

Please select your proposed funding option by placing an **X** in the appropriate box in the final column.

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding options** | **Year one budget** | **Year two budget** | **Select one option** |
| STEM option A | $50,000 | $50,000 |  |
| STEM option B | $25,000 | $25,000 |  |
| Humanities/social sci option A  | $20,000 | $20,000 |  |
| Humanities/social sci option B | $10,000 | $10,000 |  |

*Use Times 12-point font with 1-inch margins to complete the application.*

Name:       Rank: \_\_\_\_\_\_ Telephone:

Office Address:       E-Mail Address:

Education: Institution Degree Date Field of Study

 Undergraduate

 Graduate/Professional

 Post Graduate

Employment: Institution Title Date

Honors and Awards:

**Summary of Scholarly Productivity**

1. **Publications**

*Arrange by publication category as appropriate for your discipline and list full citation starting with the most recent publication*. *Distinguish those completed while at Marquette from others. Highlight with asterisks the five most significant publications.*

Authored Books

Edited Books

Book Chapters

Journal Articles

Conference Papers

1. **Research Support**

A. List all internal and external research support awarded including start-up packages.

 External

 Title Role (PI, co-PI) Agency Dates of Award Amount

 Internal

 Title Role Dates of Award Amount

B. List support for the current budget year

C. List pending grant applications with projected starting dates

1. **Proposed Program**

*The application will be reviewed by faculty colleagues from across campus who may not be familiar with research/scholarship in any one area. A clear description of the project conveyed to a non-expert audience is critical to communicating your ideas. The narrative should not exceed five (5) pages, plus an additional page for references.*

Describe research program to be undertaken. Provide a narrative description under the following section headings:

1. Overview of your current research program and goals;
2. Statement of the problem and how it relates to your ongoing research;
3. Background and significance, including relevant literature citations and preliminary work done by the applicant;
4. Proposed research and approaches.

*Note: If proposed protocol includes experimentation with human subjects or animals, a copy of the statement of approval by the University Institutional Review Board must be submitted before funds are released. If available by deadline, submit with application.*

1. **Impact**

Indicate briefly how receipt of the Way Klingler Fellowship would impact your research program. *Please limit your response to one page.*

1. **Proposed Budget\***

|  |  |  |
| --- | --- | --- |
| **Item** | **Year 1** | **Year 2** |
| Salaries |  |  |
| Fringe Benefits |  |  |
| Equipment |  |  |
| Supplies |  |  |
| Travel |  |  |
| Other |  |  |
| **Total** |  |  |

*\*This budget should estimate expenditures during the award period for which the Way Klingler funds will be used. Awardees are encouraged to utilize these funds optimally in the context of other funds available to them. The estimated budget is not considered final and will not be used to limit spending of the award funds.*

1. **Budget Justification**

*Limit to one page*