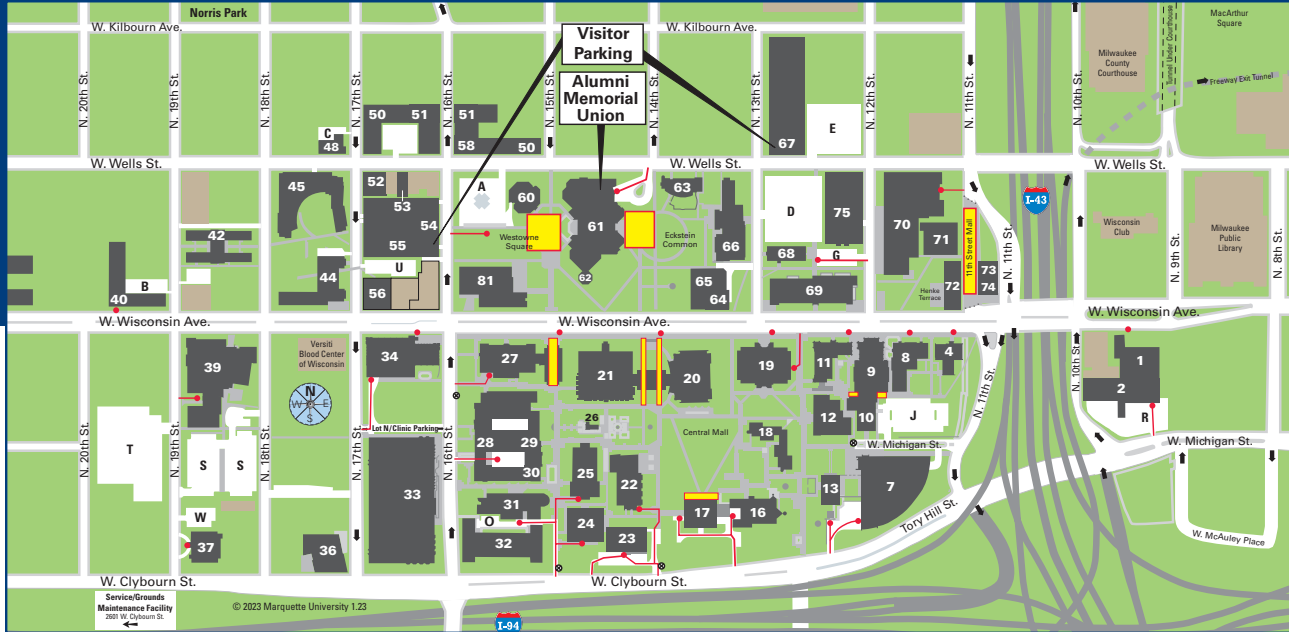


# Marquette University Vehicular Access Map



**Academic/Administrative Buildings**

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**VEHICLE ACCESS KEY**

- No parking
- Delivery points
- Drive entrances to walkways

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McCabe Hall ..... 56

Updated January 2023



# Vehicular Access Map

**BE THE DIFFERENCE.**

## WHY DO WE HAVE THIS POLICY?

This policy has been developed to provide a safe environment for students, faculty, staff and visitors while allowing essential, limited movement of vehicles on campus malls and other related areas. Indiscriminate and unauthorized driving on malls is strictly prohibited and can result in harm to pedestrians, damage to campus landscape and a Parking Services or Marquette University Police Department citation.

## WHAT IS THE POLICY?

All vehicles are strictly prohibited from access to or driving on all interior campus spaces including pedestrian malls, both on south campus and on general campus areas, unless previous approval has been obtained from Parking Services and such access is required for emergency situations, service or deliveries impractical in any other way. Pedestrian walkways enclosed by bollards, such as the area along 11th Street, west of Carpenter Tower, are restricted to university or other vehicles that absolutely need to enter the area for legitimate business necessity.

- A.** When absolutely necessary and unavoidable, vehicles will enter and depart the campus only at/from public right-of-ways or designated locations. These locations are shown on a campus map available from Parking Services, MUPD and Facilities Planning and Management. Vehicles are to proceed to their destination from the closest designated location, using the shortest route possible, unload their vehicle and proceed to an approved parking space unless arrangements are made with Parking Services to leave the vehicle for an extended period of time.
- B.** At no time are vehicles allowed to enter or exit interior campus spaces by "jumping" or driving over a curb.
- C.** Vehicles will drive safely, at speeds of no more than 5 mph, and are required to drive with their headlights and/or hazards on.

- D.** Vehicles will drive only on concrete or asphalt surfaces of sufficient width to allow both vehicular and pedestrian movement.
- E.** When parking at any university building, vehicles will be parked at loading docks in all cases, unless an emergency is present or work-related circumstances require the vehicle to be parked in another location. Vehicles will not park in front of building entrances.
- F.** Vehicles will not park in a way that will block or prohibit the passage of emergency vehicles. If more than one vehicle is needed for a delivery, ample space must be provided between vehicles to allow the passage of emergency vehicles. An individual must remain with the delivery vehicle in case the need to move the vehicle arises, unless the vehicle is parked in a designated loading dock.
- G.** Vehicles must stop and wait for all pedestrian traffic to pass before continuing to move. Vehicles must stop when classes are changing.
- H.** The university will require vendors to use the smallest possible vehicle when making deliveries to campus.
- I.** The university will work with all suppliers, contractors and internal service departments to minimize traffic on campus including restricting delivery hours, if necessary. All suppliers, contractors and internal service departments will use hand-trucks when possible.
- J.** Signs will be posted at primary entrances to pedestrian malls notifying drivers of the policy. Traffic on campus should be minimized during times of student activity (e.g., Monday through Friday, 7:30 a.m.–8:30 p.m.).
- K.** If a vehicle is found to be in violation of this policy, Parking Services or MUPD may issue a ticket and additional action may be taken as warranted.

## HOW DO I IMPLEMENT THIS POLICY?

### INTERNAL

This policy must be reviewed by supervisors with all employees who drive on campus property. Each employee must be given a campus map that shows vehicle entry points to campus, and each campus vehicle must have a copy of this campus map and policy placed in an accessible location within the vehicle. Every supervisor must review this policy periodically with all employees who drive on campus. In addition, all employees will be introduced to the new restricted access policy during new employee orientation.

### EXTERNAL

Each department/unit that needs to have a supplier or contractor drive on campus must also discuss the policy with the supplier or contractor, and supply the supplier or contractor with the campus access map and a copy of the current rules/regulations pertaining to on-campus driving. All non-university vehicles must complete an on-campus driving permit, at least annually, available from the Parking Services office located at the AMU Union Station. All permits must be filled out in person, and when approved must be displayed in the appropriate vehicle at all times. The permits will be issued for single days or for extended time periods dependent on the needs of the university and the supplier or contractor. Questions regarding the issuance of a permit can be addressed by calling Facilities Planning and Management at 414.288.7043.

**For questions about vehicular access, contact  
Facilities Planning and Management at 414.288.7043.**