Office of

• Employer name or address

International Education

• Employment status (starting or ending a job, job title)

For OIE use only: Date of SEVIS Update: _

OPT/STEM OPT SEVIS REPORTING/VALIDATION FORM

Please Return To OIE:

Office of International Education Marquette University Holthusen Hall, 4th floor P.O. Box 1881 Milwaukee, WI 53201

michael.groen@marquette.edu

Email

■ Phone

U.S. residence address

Permanent foreign address

Students with standard post-completion OPT or STEM OPT are required to report any changes to the personal and employment information listed below within 10 days of the change. Reporting via the SEVIS Portal is encouraged for purposes of speed and accuracy, but can also be done via OIE using this Validation Form. (STEM OPT students reporting employment changes should review the STEM OPT reporting requirements as they may also need to submit additional documents like an updated I-983.)

Legal name (in passport)

• Legal status in U.S.

	T to verify their information even if there have been no changes. See Secti
t):	SEVIS ID #:
e of OPT authorization: OPT STE	M OPT*
ing an "every 6-month" validation report:	
the following information even if there has been no change: $ \\$	
hanges to this information, you must check the box here \Box	to confirm and you should not check any boxes below.
reported. Check the box(es) if information rep	resents a change. Use a separate form for each employer.
ast/Family: First:	
	ntry / Postal Code)
Starting a Job (Include hours per week info below.)	☐ Ending a Job (List end date and employer name below.)
☐ Hours per week: 20 hours or more: ☐ Yes /☐ No	Less than 20 hours: Yes / No (If yes, hours per week:)
☐ Employment Start Date:	☐ Employment End Date:
☐ Job Title:	
_	
	ay activary active.
Name:	
Address:	
(Street ,City, State, Zip)	
	Date:
	Ing an "every 6-month" validation report: the following information even if there has been no change: Date(s) you began work for your current employer Legal hanges to this information, you must check the box here Treported. Check the box(es) if information reports ast/Family: (Street / Apartment # / City / State / Zip Code) Indidect / Apartment # / City / State-Province / Cou Starting a Job (Include hours per week info below.) Hours per week: 20 hours or more: Yes / No Employment Start Date: Job Title: Explain how your job is related to your major field of students. Name: Address:

DSO Initials: