



**Alumni Memorial Union**  
**Non-University Group Event Rental Rates**

Non-University group events are welcome to utilize Marquette University campus facilities that are not hosted by a University department or a recognized and approved student organization. Non-University Events are defined as programs and activities organized by individuals, groups, businesses, or organizations not included in the organizational structure of the University. Examples include weddings, receptions, charity events, corporate meetings and events, youth camps, conferences, social activities, expositions, etc.

Per day rental rates are as follows:

Small meeting room (1-12 seating) .....	\$ 125
Medium meeting room (12-25 seating) .....	\$ 150
Large meeting room (16-50 seating) .....	\$ 200
Grand Ballroom (ABCDE) .....	\$ 2000
Ballroom (AB, CD, E).....	\$ 750
Ballroom (ABE, CDE).....	\$ 1250
Ballroom (A, B, C, D) (1-175 seating) .....	\$ 450
Centennial Room 227 (1-175 seating) .....	\$ 450
Room 157 (1-175 seating).....	\$ 450
Room 163 (1-175 seating).....	\$ 450
Weasler Auditorium.....	\$ 1500
Varsity Theater.....	\$ 2000
Lunda Room .....	\$ 500
Henke Lounge .....	\$ 300
Marquette Place .....	\$ 1000
Lobby Table.....	\$ 175
Lynch Lounge & Veranda .....	\$ 375
Lobbies (1 <sup>st</sup> & 2 <sup>nd</sup> Floors).....	\$ 375
West Town Square/Eckstein Common/Central Mall.....	\$ 900
Academic Building Classroom (1-50 seating) .....	\$ 75
Academic Building Classroom (51-100 seating).....	\$ 200
Academic Building Classroom (101+ seating) .....	\$ 350
Annex Court (Recreation, per hour) .....	\$ 35.00/hr
Annex Court .....	\$ 325.00
Annex Restaurant.....	\$ 300.00
Annex Bowling Center..... (minimum 2 lanes for 2 hours)	
- Per 2 lanes (per hour) .....	\$ 27.00/hr
- All lanes (per hour) .....	\$ 162.00/hr

University employees, students, and alumni are eligible for a 10% discount on room rental when reserving facilities for personal use.

All rates and charges are subject to change and are not confirmed until an Event Confirmation has been sent.

# Alumni Memorial Union

## Non-University Group Equipment Inventory and Price List

Audio Visual equipment, sound systems and technical assistance is available for functions, such as speakers, concerts, dances, meetings, and cultural events. The AMU Technical Services staff will operate all equipment. Charges associated with technical service are listed below. Prices are subject to Alumni Memorial Union inventory. Should the AMU need to rent equipment from an outside vendor, additional fees will apply.

### AUDIO

Band sound system	
(Gig Rig Sound system with 2 speakers) .....	\$ 250.00
CD player .....	\$ 40.00
I-Pod input .....	\$ 40.00
Electric piano.....	\$ 140.00
Microphone stands (floor & tabletop).....	\$ 25.00
Microphone	
(wired, handheld wireless, lavalier) .....	\$ 100.00
Monitors .....	\$ 60.00
Clear Com headset (set of 2) .....	\$ 90.00
MP3 recorder .....	\$ 70.00
Portable PA system .....	\$ 75.00
Press box.....	\$ 70.00
Music AMU provided .....	\$ 50.00

### VIDEO

Data projector .....	\$ 250.00
DVD player.....	\$ 40.00
Document camera.....	\$ 35.00
Conference or presenter camera.....	\$ 125.00
Laptop computer .....	\$ 150.00
Presentation remote.....	\$ 20.00
Projection screen (5').....	\$ 50.00
Projection screen (6' x 9') (rear projection).....	\$ 100.00
SMART room (w/ customer's laptop) .....	no charge
SMART room (w/ AMU laptop).....	\$ 150.00
TV Cart w/ 65" monitor ....	\$ 60.00
HDMI Cord .....	no charge

### LIGHTING

Custom Gobo (30-day notice required) .....	Rental Fee
Follow spotlight (Weasler).....	\$ 70.00
LED Lights Set of 6.....	\$ 150.00
Light trees (set of 2 .....	\$ 150.00
Gel stage lighting .....	\$ 25.00
Fog Machine.....	\$ 50.00
White stage lighting.....	no charge
<i>(Weasler, Varsity, Ballroom and Annex only)</i>	

### COMMUNICATIONS

Conference phone unit .....	\$ 110.00
Ethernet cord.....	\$ 10.00
Wireless guest access (standard service).....	\$ 15.00
Wireless guest access (enhanced) .....	\$90.00/event

### ADDITIONAL EQUIPMENT

Arrow signs.....	no charge
Chorus risers .....	\$ 60.00
Coat rack .....	no charge
Table Power for Conference seating	Varies, based on scope of Conference .....
Dance floor (21' X 21').....	\$ 750.00
Dance floor (18' X 18').....	\$ 500.00
Dance floor (12' X 12').....	\$ 250.00
Easel .....	\$ 5.00
Easel pad .....	\$ 30.00
Extension cord.....	\$ 5.00
Full length mirror .....	no charge
Flag Set (MU, US, WI Milwaukee) .....	\$ 20.00
Music Stand .....	\$ 6.00
Piano (Auditorium, Ballroom, Varsity) .....	\$ 210.00
Piano Tuning (subject to market pricing) (\$200.00)	
Pipe & drape (covers 6' - 10').....	\$15.00 per section
Podium (standing or tabletop).....	\$ 35.00
Portable partition.....	\$ 25.00
Power strip .....	\$ 5.00
Shuttle Bus .....	\$rental fee
In-house Silk plants .....	no charge
Stage section (6' X 8') each .....	\$ 25.00
Stanchions.....	\$ 5.00
Tables (72'X30', 72'X18, 30" low and cocktail, 60" and 72" Rounds).....	no charge
Wheelchair .....	no charge
White marker board / Flipchart .....	\$ 25.00
Tent .....	Rental Fee

### EVENT PERSONNEL

A/V Technician .....	\$ 40.00/hr
MU Police Officer (pricing subject to current rate set by MUPD) .....	current rate/hr
Event Support Staff .....	\$ 35.00/hr
<i>(Coat check Attendants, Student Security, Ticket Taker, Usher)</i>	

The following equipment requires an audio-visual technician to set up and supervise.

- 2 to 15 microphones
- Wireless lavalier or handheld microphone
- Data projector (excludes smart rooms)
- Audio recording an event