

CECP Graduate Student Conference Travel Award

The Department of Counselor Education and Counseling Psychology (CECP) has limited funds available to support student presentation at conferences (e.g., posters, symposia, workshops, or invited talks). Both master's and doctoral students are invited to apply. To be eligible, the scholarship or research must have been conducted while the student was enrolled in CECP.

Before applying for CECP travel funds, students are required to apply for a Graduate Student Research Travel Award (<http://www.marquette.edu/grad/financial-aid-travel-award.php>). If total travel expenses are less than \$300, the required application for a Graduate Student Research Travel Award does not apply.

Because CECP funds are limited, award amounts are likely to cover only a percentage of total conference costs. If the amount(s) requested exceed(s) the total funds available, partial awards may be given. First-time applicants, and conference presentations which fulfill the requirement for the student's Portfolio Doctoral Qualifying Exam (PDQE), will receive priority for funding.

Documentation of the acceptance of the presentation by the conference organizers will be required before funds are released. Students are also required to submit the relevant receipts as documentation of expenses accrued. Should a student be awarded funds but be unable to attend the conference, the student will be required to return the funds to the department.

To be eligible for conference support, students must apply during the appropriate funding cycle. Application deadlines are **October 1** (for conference expenses which occur between April 1 – September 30) and **April 1** (for conference expenses which occur between October 1 – March 31).

To apply, submit the application form and all relevant additional materials to Coreen Bukowski at coreen.bukowski@marquette.edu.

The scholarships and awards committee will conduct a review of applications and make initial award recommendations, which will be sent to the faculty for final approval.

Application for CECF Graduate Student Conference Travel Award

1. Student name, program, and year:

2. Advisor: [Click or tap here to enter text.](#)

3. Faculty member associated with conference presentation: [Click or tap here to enter text.](#)

4. Name of conference: [Click or tap here to enter text.](#)

5. Conference date and location: [Click or tap here to enter text.](#)

6. Presentation title and co-authors (with university affiliations): [Click or tap here to enter text.](#)

7. Presentation abstract: [Click or tap here to enter text.](#)

8. Please briefly describe the significance of this work, and why you have chosen to present it at this conference:

[Click or tap here to enter text.](#)

9. Have you applied for a Graduate Student Research Travel Award through Marquette's Graduate School? If so, what was the amount of your funding request? What is the status of your application (funded, unfunded, or pending)?

 No. Please proceed to #10.
 Yes. Please provide the amount of your funding request [Click or tap here to enter text.](#)
 - What is the status of your application: [Choose an item.](#)

10. Have you applied for any other additional sources of funding for your travel to this conference? If so, please describe (e.g., from whom, for what purpose, for what amounts)?

No. Please proceed to #11.

Yes. Please describe (e.g., from whom, for what purpose, for what amounts)

Click or tap here to enter text.

11. Does this presentation fulfill the conference presentation requirement for your Portfolio Doctoral Qualifying Exam (PDQE)?

No.

Yes.

12. Have you received previous travel awards from CECP? If so, provide the date and amount of previous awards.

No. Proceed to #13.

Yes. Please provide the date and amount of previous awards

13. Please specify the amount of your conference travel expenses below. For each item, indicate if you have already paid this expense (attach receipts) or if it is an anticipated expense which will be paid for at a later date.

(a) Conference registration fee: Click or tap here to enter text.

(b) Transportation (include dates of travel): Click or tap here to enter text.

(c) Lodging (include lodging dates): Click or tap here to enter text.

(d) Other expenses: Click or tap here to enter text.

14. Total dollar amount of funding requested for this CECP Graduate Student Travel Award:

Click or tap here to enter text.