Non-University Group Event Rental Rates

Non-University group events are welcome to utilize Marquette University campus facilities that are not hosted by a University department or a recognized and approved student organization. Non-University Events are defined as programs and activities organized by individuals, groups, businesses, or organizations not included in the organizational structure of the University. Examples include: weddings, receptions, charity events, corporate meetings and events, youth camps, conferences, social activities, expositions, etc.

For more information: [http://www.marquette.edu/event-management/group-reservations.shtml](http://www.marquette.edu/event-management/group-reservations.shtml)

Per daily rental rates are as follows:

- Small meeting room (1-12 seating) .................................................. $100
- Medium meeting room (12-25 seating) ........................................ $120
- Large meeting room (16-50 seating) .......................................... $160
- Grand Ballroom (ABCDE) .......................................................... $1600
- Ballroom (AB, CD, E) ................................................................. $600
- Ballroom (ABE, CDE) ......................................................... $1000
- Ballroom (A, B, C, D) (1-175 seating) .................................. $350
- Centennial Room 227 (1-175 seating) .................................. $350
- Room 157 (1-175 seating) ...................................................... $350
- Room 163 (1-175 seating) ...................................................... $350
- Weasler Auditorium ................................................................. $1200
- Varsity Theater ........................................................................... $1600
- Lunda Room ................................................................................ $400
- Henke Lounge ........................................................................... $200
- Marquette Place .......................................................................... $800
- Lobby Table ................................................................................ $150
- Lynch Lounge & Veranda .......................................................... $300
- Lobbies (1st & 2nd Floors) ...................................................... $300
- East/West Towne Mall ................................................................. $700
- Academic Building Classroom (1-50 seating) .................. $50
- Academic Building Classroom (51-100 seating) .............. $150
- Academic Building Classroom (101+ seating) ................. $275
- Annex Court (Recreation) .................................................... $24.00/hr
- Annex Court ............................................................................... $225.00
- Annex Restaurant ................................................................. $200.00
  - Annex Bowling Center ...................................................(minimum 2 lanes for 2 hours)
    - Per 2 lanes ........................................................................ $24.00/hr
    - All lanes ........................................................................... $144.00/hr

University employees, students, and alumni are eligible for a 10% discount on room rental when reserving facilities for personal use.
# Non-University Group Equipment Inventory and Price List

Audio Visual equipment, sound systems and technical assistance is available for functions, such as speakers, concerts, dances, meetings, and cultural events. The AMU Technical Services staff will operate all equipment. Charges associated with technical service are listed below.

## AUDIO
- Band sound system .................................. $200.00
- CD player ........................................... $30.00
- I-Pod input ........................................... $30.00
- Electric piano ....................................... $100.00
- Gig Rig (Sound system, 2 speakers) .......... $100.00
- Microphone stands .................................. no charge
- Microphone ........................................... $30.00
- Choir microphone .................................. $40.00
- Monitors ............................................. $50.00
- Clear Com headset (set of 2) .................. $72.00
- MP3 recorder ....................................... $50.00
- Portable podium PA system .................... $60.00
- Press box ............................................ $50.00
- Table top microphone stands ................ $20.00
- Wireless hand held microphone .............. $70.00
- Wireless lavaliere microphone ............... $70.00

## VIDEO
- Data projector ....................................... $200.00
- DVD player ......................................... $30.00
- Document camera ................................ $25.00
- Laptop computer ................................... $120.00
- Overhead projector ................................ $20.00
- AV cart ............................................. no charge
- Presentation remote .............................. $15.00
- Projection screen (5’ or 8’) ................... $40.00
- Projection screen (6’ x 9’) (rear projection) $80.00
- SMART room (w/ customer’s laptop) ....... no charge
- SMART room (w/ AMU laptop) ................. $120.00
- TV Cart w/ DVD/VHS Player ................... $45.00
- VGA Cord (PC and Mac) ......................... no charge

## LIGHTING
- Custom Gobo (30 day notice required)… Rental Fee
- Follow spotlight (Varsity/Weasler) .......... $50.00
- Led Lights Set of 6 ............................. $120.00
- Light trees (set of 2) ............................ $40.00
- Gel stage lighting ................................. $20.00
- Fog Machine ....................................... $40.00
- White stage lighting ............................... no charge
  (Weasler, Varsity, Ballroom and Annex only)

## COMMUNICATIONS
- Conference phone unit* ......................... $90.00
- Ethernet cord ...................................... $5.00
- Marquette Card Reader ......................... $50.00
- Speaker phone* ................................... $40.00
- Wireless guest access .......................... $10.00

*Long distance charges will be billed at cost.

## ADDITIONAL EQUIPMENT
- Arrow signs ....................................... no charge
- Cash box .......................................... no charge
- Chorus risers ...................................... $50.00
- Coat rack ........................................... no charge
- Dance floor (21’ X 21’) ......................... $600.00
- Dance floor (18’ X 18’) ......................... $400.00
- Dance floor (12’ X 12’) ......................... $200.00
- easel pad ......................................... $10.00
- Extension cord .................................... no charge
- Flag (MU, US, WI, Milwaukee) ................ no charge
- Full length mirror ................................ no charge
- Music Stand ....................................... $4.00
- Piano (Auditorium, Ballroom, Varsity) ...... $150.00
- Piano Tuning ..................................... Market Price
- Pipe & drape ...................................... $4.00 per ft.
- Podium (standing or table top) .............. $25.00
- Portable partition ............................... $20.00
- Power strip ........................................ no charge
- Shuttle bus ........................................ Rental Fee
- Sign pole .......................................... $6.00
- In-house Silk plants ............................. no charge
- Stage section (6’ X 8’) each ................... $20.00
- Stanchions ........................................ no charge
- Tables (72’X30’, 72’X18’, 30”, 60” and 72”
  Rounds) ........................................... no charge
- Wheelchair ........................................ no charge
- White marker board / Flipchart ............. $20.00

## EVENT PERSONNEL
- A/V Technician ................................... $30.00/hr
- Technical Services Coordinator ............. $50.00/hr
- MU Police Officer ............................... $50.00/hr
- Event Support Staff ............................. $25.00/hr
  (Coat check Attendants, Student Security, Ticket Taker, Usher)

The following equipment requires an audio-visual technician to set-up and supervise.
- 2 to 15 microphones
- Wireless lavaliere or handheld microphone
- Data projector (excludes smart rooms)
- Audio recording an event
- Playback of a tape, CD, DVD, or radio in large venues

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