SCHOOL DISTRICT OF CUDAHY
COMMUNITY EDUCATION AND RECREATION

SUMMER CAMP COUNSELOR POSTING

The Cudahy Community Education and Recreation Department is hiring for camp counselors this summer. This is a full-time, seasonal position with a weekly stipend ranging from $315 - $380 per week, depending on qualifications.

General Functions:
Work with the Summer Day Camp Coordinator and other program staff to create a high quality experience for every camper. Ensure the safety and well-being and personal growth of campers. Be an active and supportive member of the day camp team and a positive member of the entire staff community. Day Camp Counselors must demonstrate positive, professional role modeling at all times, acting in a manner that is consistent with the code of conduct and the philosophy, goals and objectives of the School District of Cudahy Community Education and Recreation Department.

Essential Duties and Responsibilities:
1. Incorporate and model the values of integrity, responsibility, respect, kindness, and courage.
2. Commit to establishing healthy relationships with staff, volunteers, campers and families.
3. Ensure a physically and emotionally safe environment for every camper.
   a. Check-in with the campers about their week
   b. Ask what you can do to make their experience a more positive one.
   c. Inform the day camp coordinator if a camper is missing home, not enjoying their time at camp, is unhappy, having difficulties following guidelines or if there are signs of abuse.
   d. Have awareness of times and activities that may involve a higher degree of emotional or social risk for campers and work to mitigate these risks.
   e. Use discipline in a constructive and positive manner that is consistent with the policies of the Cudahy School District Community Education and Recreation Department.
   f. Handle all situations involving camper safety in a timely manner.
   g. Report any suspicion of child abuse immediately to the day camp coordinator and Director of Community Education and Recreation.
4. Provide responsible and constructive leadership to a day camp group.
   a. Create an environment in which all campers are respectful of each other and the guidelines at camp.
   b. Connect with campers and develop individual relationship with all of them.
c. Praise campers frequently with specific examples of their actions and words.
d. Demonstrate positive role modeling at ALL times.
e. Help campers replace undesired behavior with positive choices.
f. Keep camper engaged and enthusiastic about activities.
g. Work to improve your counseling skills by learning from your coworkers, asking questions and being open to suggestions.
h. Provide safe, friendly, and professional services and drop off/pick up.
i. Be a positive member of the staff community.

5. Perform all other duties as assigned.

Minimum Qualifications:
- Experience working with youth.
- Strong communication skills, positive attitude, initiative, flexibility, dependability, creativity and ability to work and problem solve as a team player.
- Mental and physical ability to deal with high stress situations and well under pressure.
- Ability to perform multiple tasks concurrently.
- Ability to connect with campers and staff.
- Visual and auditory ability to respond to critical incidents and the physical abilities to act swiftly in an emergency situation.
- Ability and willingness to learn on the job in an environment that changes quickly.

Contact:
Tina Kreitlow
Director, Community Education and Recreation
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How to apply:
Please send resume to:
kreitlowt@cudahysd.org

You must be able to attend the group interviews scheduled for late March or early April. Please let us know what time works best for you. Staff training will be held June 5th – 9th. Camp begins Monday, June 12, 2017. You must be able to commit to all 10 weeks of camp.