Medical Scribe

Working as a medical scribe provides a firsthand opportunity to work with medical providers in the medical field. While employed as a medical scribe, you will be working with a team of medical providers to streamline and improve patient care. Scribes gain valuable experience working in a medical setting, which will benefit them in their future career as a health care provider.

We have part-time positions (approximately 15-28 hours/week) available in an Emergency Department in Racine, WI. The starting wage is $8.83/hour with a bonus opportunity. We also offer many opportunities for advancement and growth within the company!

Roles and responsibilities of a scribe include:
- Assist the medical provider to be more efficient and productive
- Accompanying the provider during the examination
- Transcribing the patient's history and physical exam
- Documenting consultations
- Maintenance of the patient's medical record under the supervision of the provider

Requirements:
- Must be detail-oriented and strive to constantly improve knowledge and skills
- Mastery of English language with excellent verbal/written communication
- Must be adaptive and flexible to a variety of situations with strong observation and listening skills
- Knowledge of medical terminology is a plus
- Preference is given to applicants with excellent typing skills
- Major’s may be from a broad range including biology and chemistry
- Preference is given to applicants who have an interest in healthcare and are looking to stay in the industry, either as a scribe or other healthcare professional

Interested candidates should apply on our website (https://online.elitemedicalscribes.com/apply/) and submit an application and resume. After the application is complete you be asked to complete a typing test and availability form. Please contact our Recruitment Coordinator, Steven Endsley at stevene@elitemedicalscribes.com with any questions!

Stay in touch!

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