MUAA National Board of Directors
Frequently Asked Questions

How do I handle expenses related to travel for board meetings?
Board directors are responsible for paying all expenses for travel to Milwaukee for board meetings. For Regional directors only, those expenses (including airfare or mileage up to 300 miles roundtrip) can be reimbursed for cash or donated to the university as a gift. For more detailed information contact Rachelle Shurn at (414) 288-4765 or rachelle.shurn@marquette.edu.

How is lodging arranged?
Several weeks before each meeting, directors are emailed an link to RSVP online for all activities including lodging. Arrangements at the Ambassador Hotel are secured by an MU staff member. For out of town directors, the university will cover 50% ($54.50) of the cost for your lodging. Local directors who opt to stay at the Ambassador receive and pay the special university rate of $109 per night.

How often does the Board meet and what are the attendance expectations?
The entire board meets on campus for two days three times per year, September, January and April. Periodic board and committee conference calls are scheduled throughout the year. Directors are expected to participate fully in all board meetings. Full participation in scheduled conference calls is also encouraged as your schedule permits.

Are directors expected to contribute financially to the university, and at what level?
The board has an annual goal of achieving 100% giving participation from all directors. The amount of the gift is at the discretion of each director. It’s easy to give to Marquette, click here.

Is parking available during board meetings?
Yes, parking is available at no cost to you in Structure 1 located at 749 N. 16th St. or Structure 2 located at 1240 W. Wells St. A parking pass will be mailed to you in mid-August. Simply display your pass so that it is visible through your front windshield. Parking passes are valid from August 2012 through August 2013.

Is my spouse (or guest) able to attend MUAA activities?
Spouses/guests may attend the Pedro Arrupe mass, reception and dinner (September), a sporting event (if organized) and the Alumni Awards Weekend black-tie dinner (April). There is no cost to you or your spouse/guest. Other MUAA activities are reserved for directors only unless otherwise noted.

If you have additional questions please contact Tim Simmons at (414) 288-5048 or tim.simmons@marquette.edu.

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